Site safety inspection checklist

PROJECT / SITE	DATE	TIME	INSPECTED BY

WALK THE SITE AND TICK EACH LINE

CHECK	OK	NOT OK	N/A	COMMENT
PAPERWORK				
SWMS on site for all high risk work, and work matches it	☐	☐	☐	
Principal contractor's sign up: name, phone incl. after hours, site office (construction projects)	☐	☐	☐	
Workers inducted and white cards sighted	☐	☐	☐	
Hazardous chemicals register and SDSs on site	☐	☐	☐	
FALLS				
Edges, voids and penetrations protected	☐	☐	☐	
Roof edge protection in place	☐	☐	☐	
Ladders in good condition and set up right	☐	☐	☐	
Harness gear inspected, rescue plan in place	☐	☐	☐	
Scaffold tag current	☐	☐	☐	
ELECTRICAL				
Leads off the ground and undamaged	☐	☐	☐	
Test tags current	☐	☐	☐	
RCDs in use and tested	☐	☐	☐	
Switchboard closed and secure	☐	☐	☐	
EXCAVATIONS AND PLANT				
Excavations barricaded, spoil kept back from the edge	☐	☐	☐	
Plant pre-use checks done	☐	☐	☐	
Exclusion zones set up around plant	☐	☐	☐	
SITE				
Housekeeping and clear access	☐	☐	☐	
Fencing and signs keep the public out	☐	☐	☐	
Toilets and amenities clean	☐	☐	☐	
First aid kit stocked, first aider known	☐	☐	☐	
Fire extinguishers in date	☐	☐	☐	
Dust controls in place for cutting (silica)	☐	☐	☐	

ANYTHING NOT OK

WHAT AND WHERE	ACTION	WHO	BY WHEN

PHOTOS OF ANYTHING NOT OK? Y / N	INSPECTOR SIGNATURE	BUILDER / SITE MANAGER