Hot work permit

For welding, cutting, grinding, brazing or soldering anywhere sparks or heat could start a fire. A supervisor issues it, the person doing the work accepts it, and it covers this location for this shift only.

PROJECT / SITE	DATE	TIME FROM	TIME TO

EXACT LOCATION (LEVEL, ROOM, GRID LINE)	PERMIT NO.

THE WORK

☐ Welding ☐ Oxy cutting ☐ Grinding ☐ Brazing or soldering ☐ Other: _____

PERSON DOING THE WORK, AND COMPANY	FIRE WATCH (NAME)

PRECAUTIONS BEFORE WORK STARTS

CHECK	DONE	NO	N/A
Not a total fire ban day, or the fire service's conditions or exemption are met	☐	☐	☐
Combustibles moved well away, or covered with fire blankets	☐	☐	☐
No flammable liquids, gases or vapours nearby, and no dust that could ignite	☐	☐	☐
Extinguisher or charged hose at the work, and the fire watch knows how to use it	☐	☐	☐
Sparks contained: screens, fire blankets, gaps and openings covered	☐	☐	☐
Gas cylinders upright, secured, with flashback arrestors fitted	☐	☐	☐
Areas above, below and behind the work checked (wall cavities, ceilings, the floor below)	☐	☐	☐
Wind and weather suitable for work in the open	☐	☐	☐
Smoke detectors or sprinklers isolated only if approved, and noted below	☐	☐	☐
Ventilation and PPE right for the fumes (welding screen, respirator, eye protection)	☐	☐	☐

EXTRA PRECAUTIONS OR CONDITIONS

ISSUE AND ACCEPT

ISSUED BY (SUPERVISOR)	SIGNATURE	TIME ISSUED

ACCEPTED BY (PERSON DOING THE WORK)	SIGNATURE	TIME ACCEPTED

CLOSE-OUT

CHECK	DONE	TIME
Hot work finished	☐	
Fire watch kept after work stopped, for the time your site or permit sets (we suggest at least 30 minutes)	☐	
Area, and the areas above, below and behind, checked again: no smoke, smouldering or heat	☐	
Any isolated detectors or sprinklers back on	☐	

CLOSED OUT BY	SIGNATURE	TIME CLOSED OUT

Any "No" above: don't start. Fix it, or don't issue the permit. A new location or a new shift needs a new permit.